Information and Literacy Skills

PDF Links

Contents

All My Own Work

The HSC: All My Own Work program is designed to help Higher School Certificate students to follow the principles and practices of good scholarship. This includes understanding and valuing ethical practices when locating and using information as part of their HSC studies.

The program has been developed as part of the NSW Government's Respect and Responsibility strategy and complements other approaches such as brochures for teachers, students and parents and strengthened student and teacher declarations for the HSC.

The HSC: All My Own Work program is integrated with other NSW syllabuses and programs. The program is designed to be delivered flexibly as self-paced learning modules.

The program's content is divided into five modules:

- Scholarship Principles and Practices
- Acknowledging Sources
- Plagiarism
- Copyright
- Working with others

Why?

Higher School Certificate assessment tasks such as independent research projects and major works are likely to be the most challenging learning you will undertake during your time at school. HSC - All My Own Work is a short guide to help you complete your assessment tasks honestly and with confidence.

APA citation

How to Cite a Book in APA

Use the following template to cite a book using the APA citation format. We also provide style guides for the MLA, Chicago, and Turabian styles. To have your bibliography or works cited list automatically made for you, check out our free APA citation generator.

Once you're finished with your citations, we can also help you with creating an APA title page.

Citing a book in print

APA format structure:

Author, A.A. (Year of Publication). Title of work. Publisher City, State: Publisher.

APA format example:

Finney, J. (1970). Time and again. New York, NY: Simon and Schuster.

Notes: When citing a book in APA, keep in mind:

- Capitalize the first letter of the first word of the title and any subtitles, as well as the first letter of any proper nouns.
- The full title of the book, including any subtitles, should be stated and italicized.

Citing a general website article with an author

APA format structure:

Author, A.A. (Year, Month Date of Publication). Article title. Retrieved from URL

Citing a general website article without an author

APA format structure:

Article title. (Year, Month Date of Publication). Retrieved from URL

Try this to see if you can build a reference list by clicking on APA.

What is a journal database?

A database is a collection of information, in this case journal articles, arranged in individual records which can be searched by computer. Some journal databases also include conference papers, book chapters, reports, dissertations, books and other types of information.

Journal Databases collect together articles in a subject area. The subject could be general (eg. education) or more narrowly defined (eg. Australian criminology).

They allow you to search for articles using keywords. You can combine keywords or use a phrase to focus your search to find articles most relevant to your topic.

Journal databases generally provide a reference or citation - enough information to allow you to find the article. The citation would normally include: the title and author of the article; the journal name, volume and issue numbers, pages and date; subject headings and often an abstract (summary) of the article. Sometimes the full text of the article is also available.

Information taken from: http://libguides.csu.edu.au/database-help

Library Links

NSW State Library.

The State Library has some wonderful e resources for all its members. Instructional manual is linked below document on webpage.

Liverpool Library

Fairfield City Library

What's an annotated bibliography? YouTube Clip.

What is Transliteracy?

Creative Commons.

What is it? Watch the slides to learn more.

Instagrok

If you miss Google's Wonderwheel, then why not check out Instagrok for some of its features? It is not compatible with Explorer so you need to use Google Chrome or Firefox.

Evaluating Websites

How to use Google better.

Help with your essays

To fix your grammar before you hand in your assessment task Grammar checker

Make sure your assignments have been referenced correctly with Harvard Generator

Check for Plagiarism on the web for free using Plagiarism Check

Here's a great booklet on how to write better essays from Glen Innes High School.
A Visual Guide to Essay Writing.