

Parent Portal: Make a payment

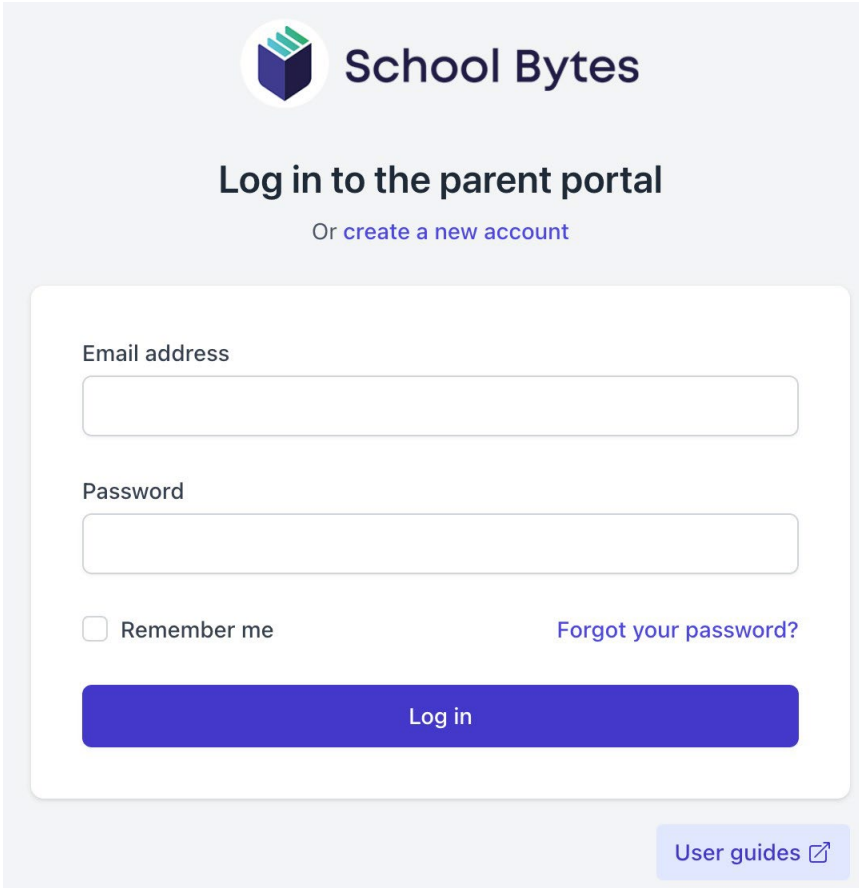
The School Bytes parent portal enables you to view all your children in one portal and process payments for multiple siblings in one transaction.

Once your portal is activated you can use it to give consent for events, process online payments and view the school calendar.

Please note: Transactions made through the online payment portal will appear on your bank statement as 0SCHOOLSONLINE 0000 PARRAMATTA AU.

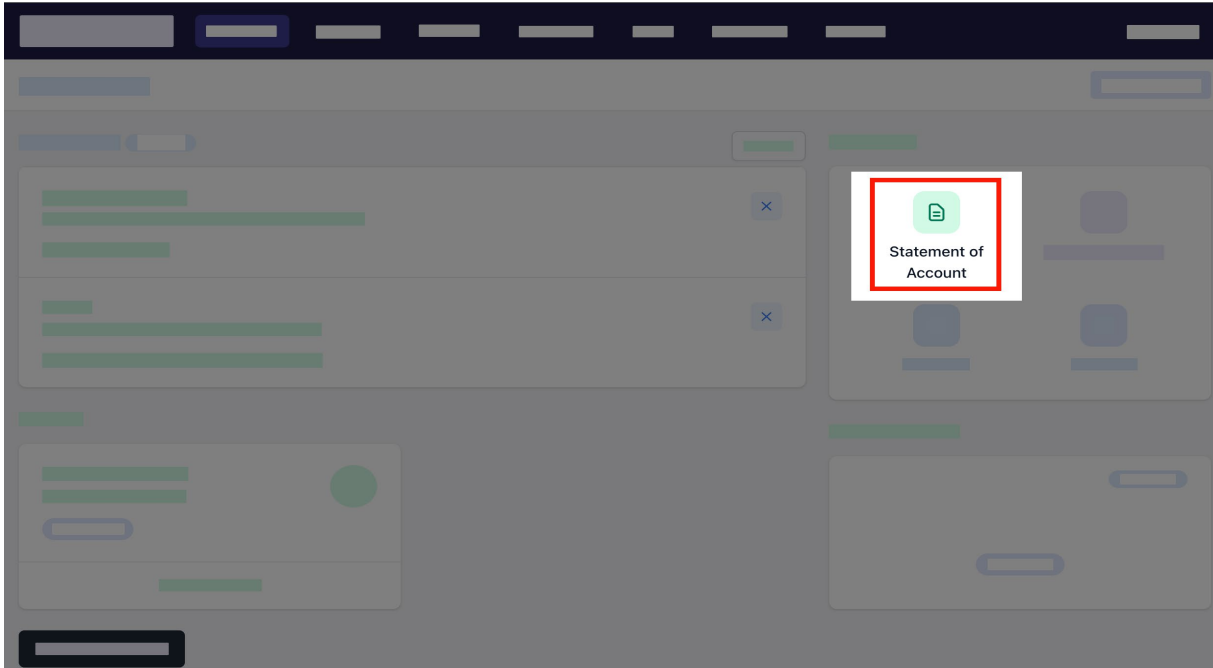
Detailed steps

1. Log into the parent portal – <https://portal.schoolbytes.education/auth/login>



The screenshot shows the login page for the School Bytes parent portal. At the top left is the School Bytes logo, which consists of a blue cube with green lines on top. To the right of the logo is the text "School Bytes". Below the logo and text is the heading "Log in to the parent portal" in a bold, dark font. Underneath this heading is a link that says "Or create a new account" in a smaller, blue font. The main content area is a white rounded rectangle containing two input fields: "Email address" and "Password". Below the "Email address" field is a blue "Remember me" checkbox with the text "Remember me" next to it. To the right of the "Remember me" checkbox is a link that says "Forgot your password?" in blue. At the bottom of the white rounded rectangle is a large blue button with the text "Log in" in white. In the bottom right corner of the entire page, there is a small blue button with the text "User guides" and a small square icon with a checkmark.

2. Select the statement of account icon.



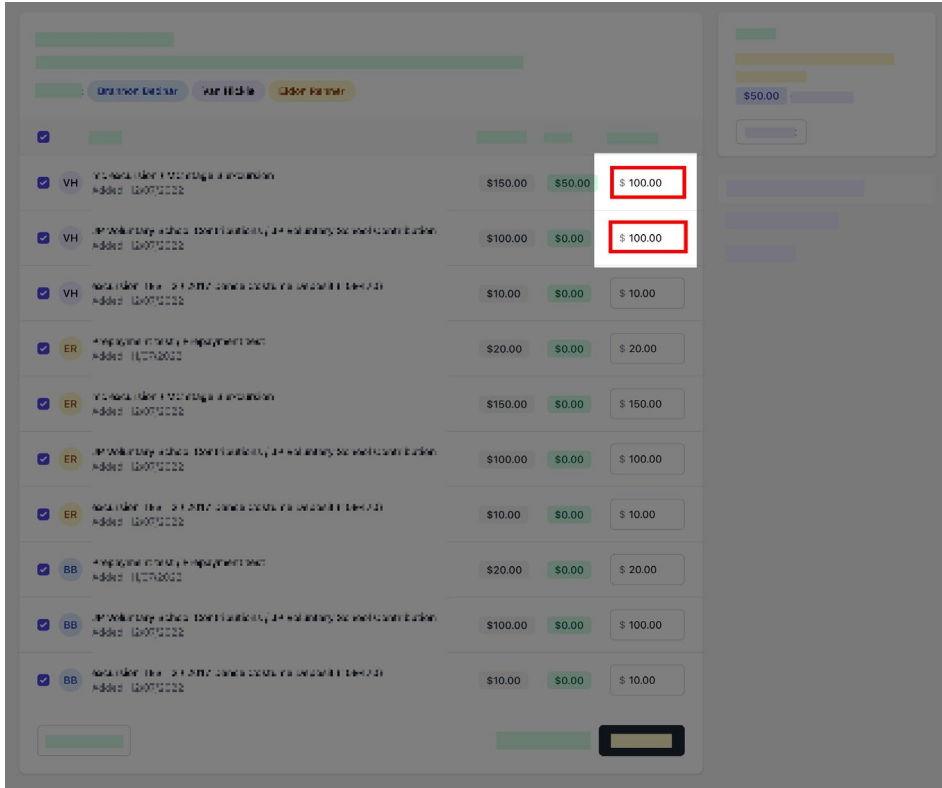
3. Select the charges to pay.

By default, all the students linked to your account will be displayed, select a student's name to view the charges linked with that student.

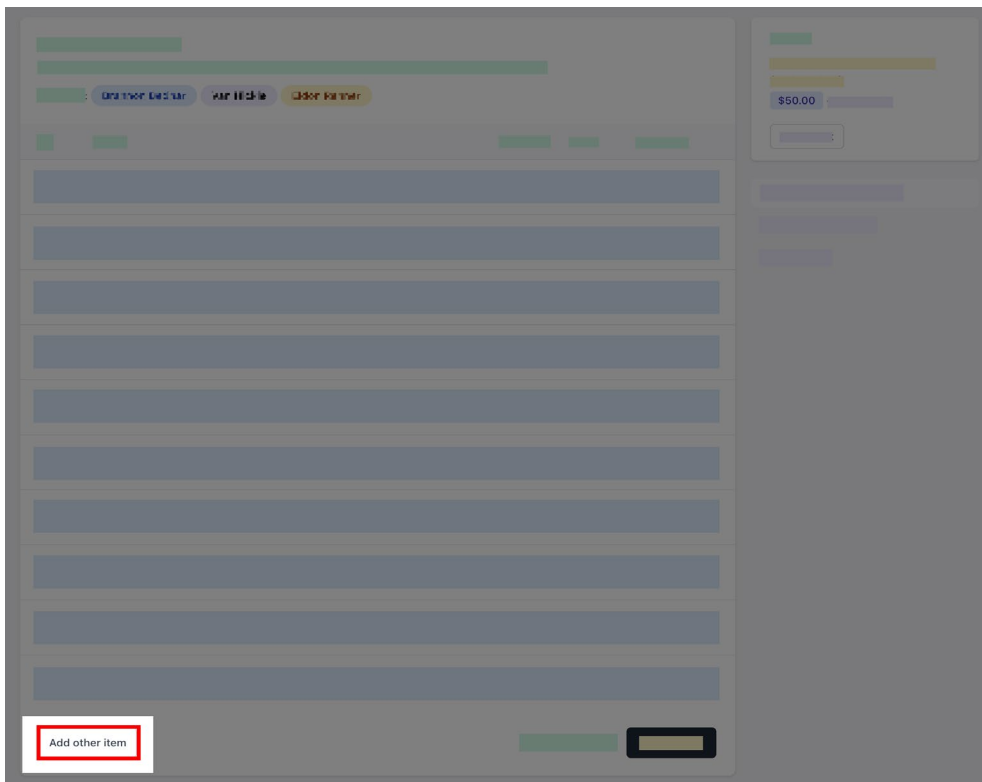
If the charge is related to an activity consent must be given before making payment.

	Amount	Balance	Payment
<input checked="" type="checkbox"/>			
<input checked="" type="checkbox"/> [Student Name]	\$150.00	\$50.00	\$100.00
<input checked="" type="checkbox"/> [Student Name]	\$100.00	\$0.00	\$100.00
<input checked="" type="checkbox"/> [Student Name]	\$10.00	\$0.00	\$10.00
<input checked="" type="checkbox"/> [Student Name]	\$20.00	\$0.00	\$20.00
<input checked="" type="checkbox"/> [Student Name]	\$150.00	\$0.00	\$150.00
<input checked="" type="checkbox"/> [Student Name]	\$100.00	\$0.00	\$100.00
<input checked="" type="checkbox"/> [Student Name]	\$10.00	\$0.00	\$10.00
<input checked="" type="checkbox"/> [Student Name]	\$20.00	\$0.00	\$20.00
<input checked="" type="checkbox"/> [Student Name]	\$100.00	\$0.00	\$100.00
<input checked="" type="checkbox"/> [Student Name]	\$10.00	\$0.00	\$10.00

4. Confirm or edit the balance to be paid for each charge.

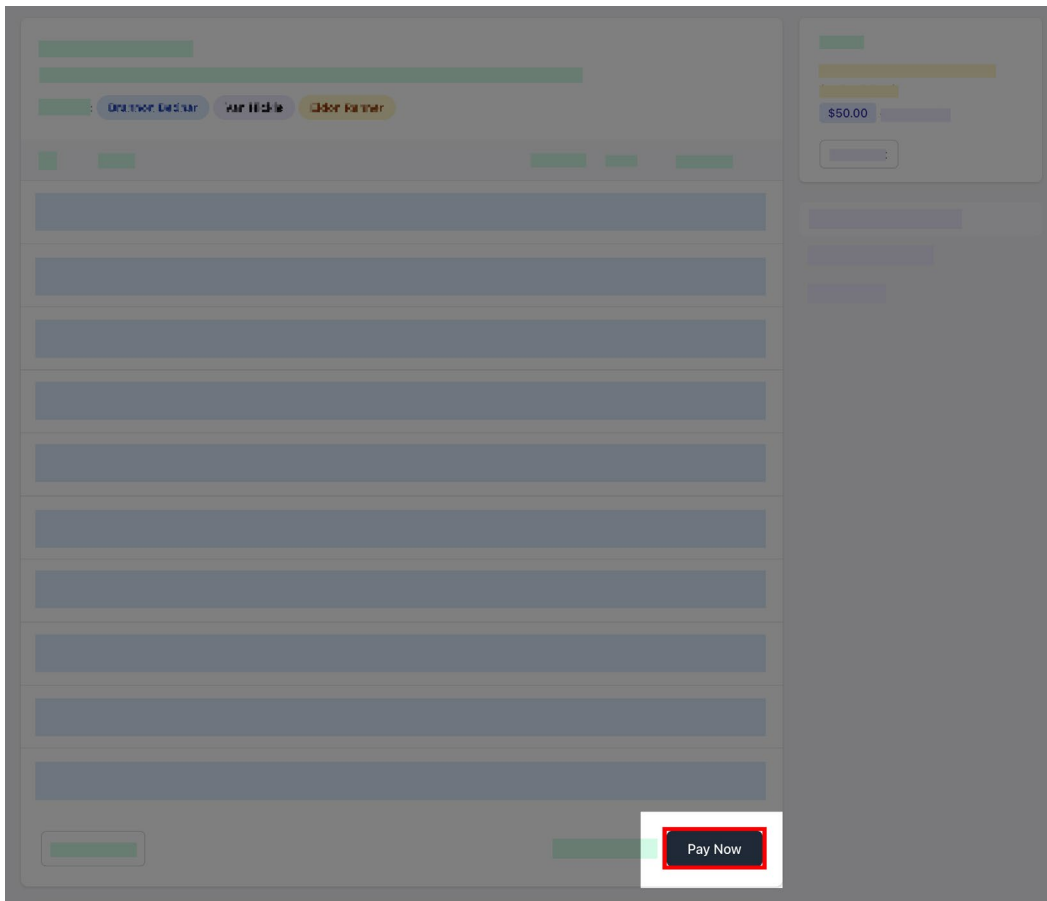


5. Optionally select add other item to add a sundry item that is not linked to the statement of account.



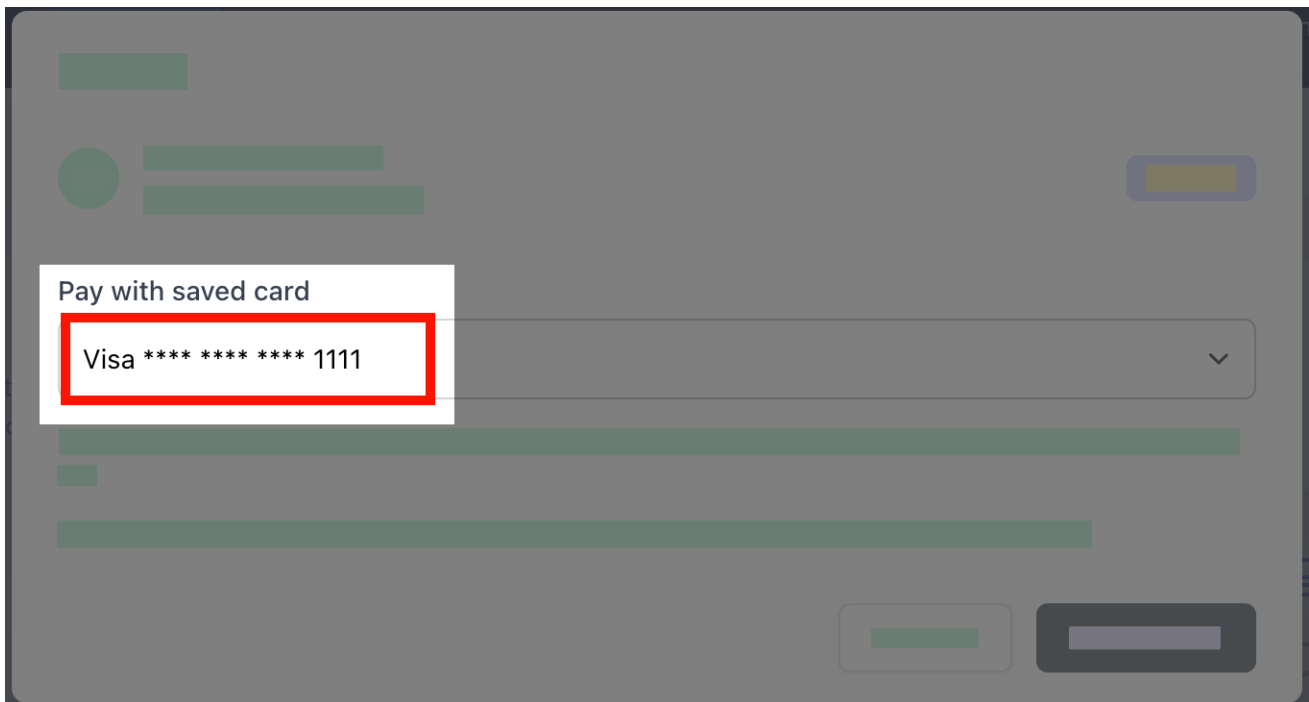
► Other item

6. Select pay now.



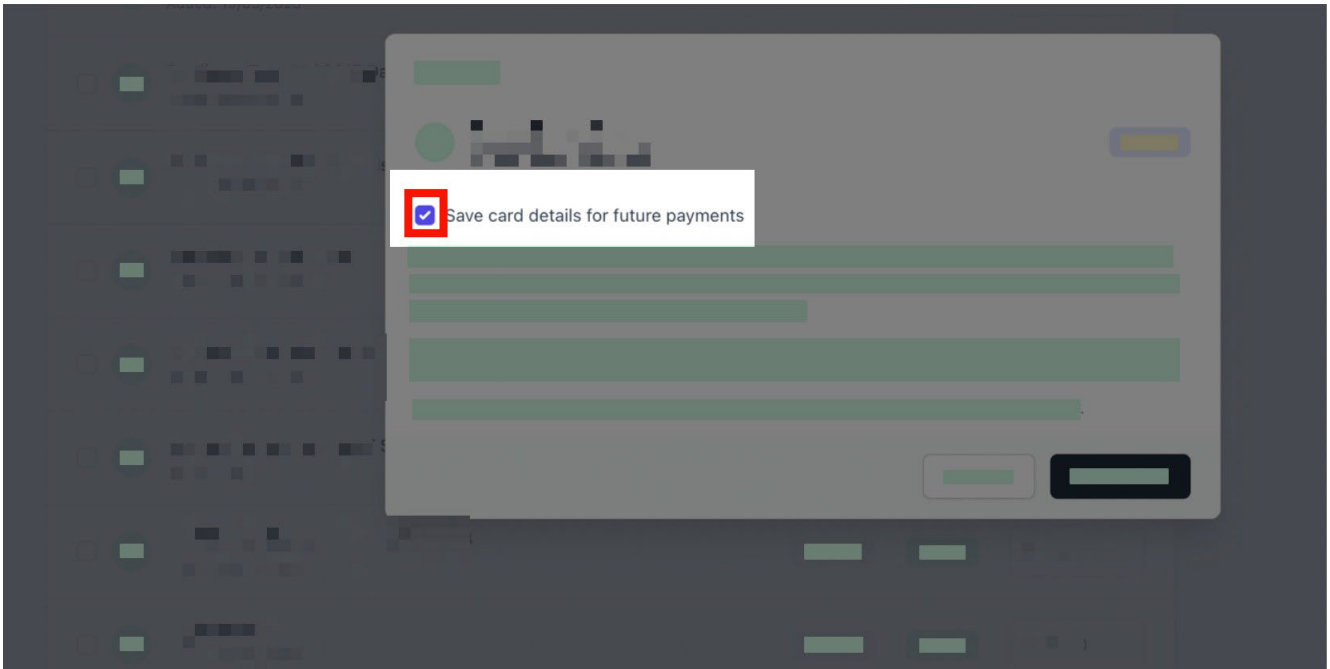
7. Optionally select pay with saved card.

This option will only appear if you have previously saved a credit card.



8. Review payment details.

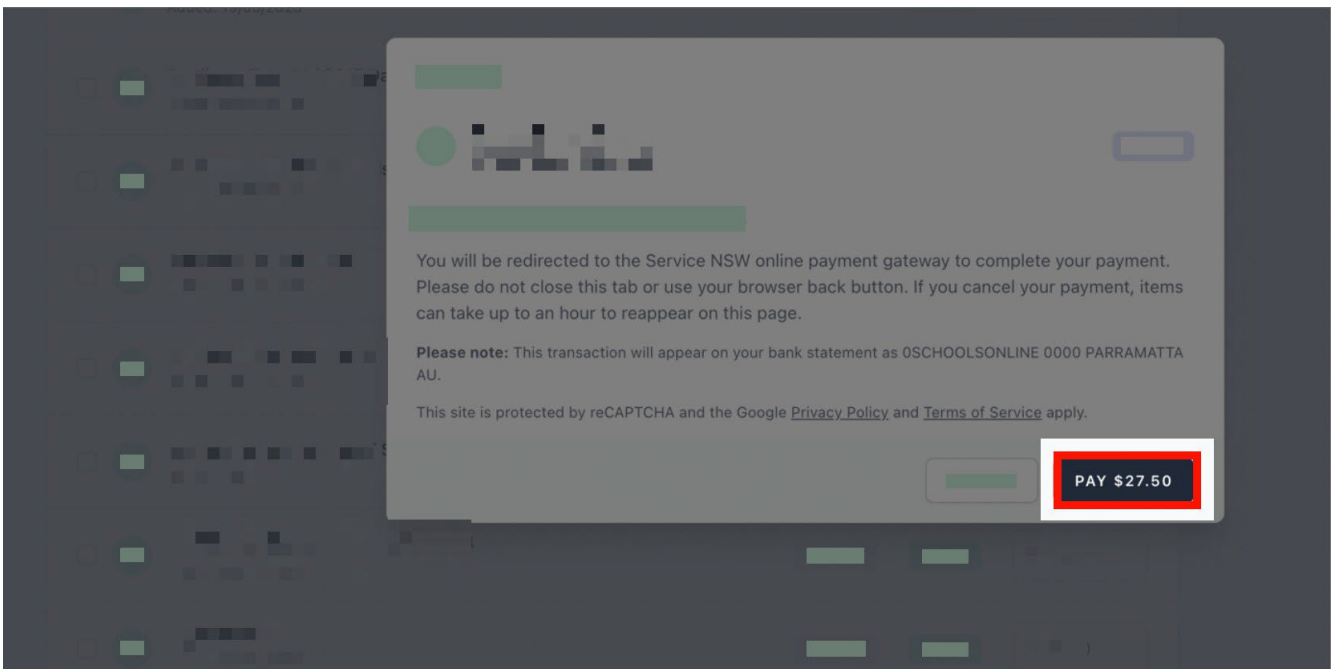
If this is your first time making an online payment you will be given the option to 'Save card details for future payments'.



► Optional steps if you choose to save your card details

9. Select pay.

You will be redirected to a secure Service NSW payment page to enter your credit/debit card details to finalise payment.



10. Payment successful.

Click anywhere outside the receipt prompt to return to the parent portal. A receipt will be automatically emailed to you.

Further assistance

If you have any questions relating to this article, please contact your school.